

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, JANUARY 6, 2025 TIME: 6:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser

https://us06web.zoom.us/webinar/register/WN_vQzTDBO4Srmz2oOTjvpXzw

5:30PM – ANTICIPATED NON-PUBLIC SESSION IS BEING HELD IN CONFERENCE ROOM A

1. LITIGATION - RSA 91-A:3, II (d) & (l)
2. DISPOSITION OF REAL ESTATE - RSA 91-A:3, II (d) & (l)

AGENDA

- I. **6:00PM - WORK SESSION REGARDING MARKET SQUARE MASTER PLAN**
- II. **PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting]**
- III. **CALL TO ORDER [7:00 p.m. or thereafter]**
- IV. **ROLL CALL**
- V. **INVOCATION**
- VI. **PLEDGE OF ALLEGIANCE**

PROCLAMATION

1. Stalking Awareness Month

VII. **ACCEPTANCE OF MINUTES – OCTOBER 21, 2024 AND NOVEMBER 18, 2024**

VIII. **RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**

1. *Holiday Lights Contest Winners and Honorable Mentions
2. *Recognition of David Desfosses, Project Manager for Engineering and Operations

IX. **PUBLIC COMMENT SESSION (*This session shall not exceed 45 minutes*) – (*participation may be in person or via Zoom*)**

X. **PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS**

(There are no items under this section of the agenda this evening)

XI. **CITY MANAGER'S ITEMS WHICH REQUIRE ACTION**

A. CITY MANAGER CONARD

City Manager's Items Which Require Action:

1. Planning Board Recommendation on Osprey Landing Open Space
2. Ratification of Water Line Agreement with CSX Railroad Crossing on Market Street Extension

XII. CONSENT AGENDA

- A. Letter from Maria Stephanou, Director, requesting permission to hold the annual Seacoast Walk to End Alzheimer's on Sunday, October 26, 2025 (***Anticipated action – move to refer to the City Manager with Authority to Act***)

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence (***Sample motion – move to accept and place on file***)
- B. Letter from Cortney Sawyer, McNabb Properties regarding Outdoor Dining & Chair Fee Policy (***Sample motion – move to accept and place on file***)
- C. Letter from Justin Chenette, Sweetser, requesting reimbursement of \$1,500.00 for providing mental health services to Portsmouth residents (***Sample motion – move to refer to the Welfare and Legal Departments***)

XIV. MAYOR McEACHERN

1. Municipal Building Blue Ribbon Committee Appointments
- Cameron Horack
 - Mary Lou McElwain
 - Renee Plummer
 - John O'Leary
 - Peter G. Weeks
 - *Rick Chellman, Planning Board Chair
 - *Kate Coyle, Police Commissioner Chair
 - *Mark Newport, Police Chief
 - *Karen Conard, City Manager
 - *John Tabor, City Councilor
 - *Kate Cook, City Councilor
- (Sample motion – move the appointments to the Municipal Building Blue Ribbon Committee as presented)***
2. Appointments to be Considered:
- Reappointment of Jeff Stern to the Board of Library Trustees
 - Appointment of Bill Bowen to the Planning Board
 - Reappointment of Anthony Coviello to the Planning Board
 - Appointment of Ryann Wolf to the Planning Board
 - Appointment of Frank Perier as an Alternate to the Planning Board
 - Appointment of Frederick Calcinari to the Sustainability Committee
 - Appointment of Rhianna Tallarico to the Sustainability Committee
 - Reappointment of Thomas Watson to the Trustee of the Trust Funds

3. Resignation
 - Jessica Dickey from the Arts & Cultural Commission effective immediately (***Sample motion – move to accept the resignation with regret and to send a letter of thanks for her service to the City***)
4. *Establishment of City Manager Evaluation Committee (***Sample motion – move to form the City Manager Evaluation Committee composing of Assistant Mayor Kelley-Adams, Councilor Blalock, and Councilor Bagley***)

XV. CITY COUNCIL MEMBERS

A. COUNCILOR COOK

1. Adoption of the Volunteer Training and Standards of Conduct and Ethics Policy and the Board, Commission, and Committee Handbook for Volunteers (***Sample motion – move to adopt the Policy and the Handbook as presented***)

B. COUNCILOR BAGLEY

1. Parking & Traffic Safety Committee Action Sheet and Minutes of the December 5, 2024 meeting (***Sample motion – move to approve and accept the action sheets and minutes of the December 5, 2024 Parking & Traffic Safety Committee meeting***)

XVI. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Donation to the Fire Department from Paul Gormley & Kimi Iguchi (***Sample motion – move to approve and accept the \$1,000.00 donation to the Fire Department to be used at their discretion***)
- B. Acceptance Grant to the Senior Activity Center (***Sample motion – move to approve and accept the grant as presented***)
- C. Acceptance of FEMA Public Assistance Disaster Grant for the Fire and Public Works Departments - \$9,703.48 (***Sample motion – move to approve ad accept the \$9,703.48 FEMA Public Assistance Disaster Grant for the Fire Department***)

XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. *City of Portsmouth Designated “SolSmart Bronze” for Solar Energy Leadership
2. *Municipal Complex Boiler Building Chimney Status Update

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**